

SAN MARCOS PUBLIC LIBRARY CAMPAIGN LITERATURE FILE

The following policy has been adopted by the San Marcos Public Library Board as authorized by Section 2.298 of the City of San Marcos Code of Ordinances. This policy is to be considered the official position of the library.

In order to meet the information needs of voters, the San Marcos Public Library will establish a campaign literature file. The campaign literature file will consist of materials related to candidates for elective office and ballot issues in local, state, and national elections.

All candidates for elective office, political parties, voter education groups, and supporters or opponents of ballot issues may place materials in the file in order to make them available for public review. Materials which are not related to an actual called election will not be accepted for the file.

The file is not intended to serve as a means for candidates to distribute materials to voters. Therefore, only one copy of each piece of campaign literature may be in the file at a time.

Materials contributed to the file will become the property of the library. They will be dated by library staff members and removed from the file after a period of three months. The library cannot be held responsible for loss or damage to any of the materials placed in the file.

The campaign literature file will be maintained in standard three-ring binders and kept with other public review materials at the circulation or reference desk of the library. Only materials which can easily be inserted into a standard three-ring binder will be accepted for inclusion. Oversize posters, videos, audiotapes, and related media will not be accepted for the campaign literature file.

The binders will be labeled with the following information:

“This campaign literature file has been established by the San Marcos Public Library in order to provide a centralized location for candidates, political parties, and voter education groups to place materials for public review.

The City of San Marcos and the San Marcos Public Library do not support or oppose any of the candidates or points of view represented by the materials in this file. The City and the Library are not responsible for the accuracy or content of any information in this file.”

Proposed: April 22, 2002
Adopted: August 26, 2002